

## Louisiana SAR Board of Directors Meeting

January 19, 2019 Baton Rouge, LA



#### **Board of Directors Meeting** Louisiana Sons of the American Revolution January 12 2019 Baton Rouge, LA

#### **Order of Business**

Call to Order Theodore "Ted" Brode III

#### Invocation Fr. Ken Domingue

#### Pledge of Allegiance Chris Achee

#### Pledge to SAR J. Henry Grace

"We descendants of the heroes of the American Revolution who, by their sacrifices, established the Untied States of America, reaffirm our faith in the principles of liberty and our Constitutional Republic, and solemnly pledge ourselves to defend them against every foe."

#### Introduction of Guests

Theodore "Ted" Brode III

Roll Call Tony L. Vets

**Approval of Minutes** 

#### Report of State President

#### Report of National Trustee

#### Report of State Secretary

#### Report of State Treasurer

#### Report of Chapter Presidents

#### Attakapas Michael Lunsford

#### Benjamin Tenille Lewis K. Scott

#### **Enemund Meuillion** K. Michael Sawrie

Galvez Keith Porter

#### George Washington Bradley T. Hayes

#### **General Philemon Thomas** Chris Achee

#### James Huey Theodore "Ted" Brode III

#### Natchitoches Charles "Sandy" McNeely

**Oliver Pollock** Samuel Manuel

Pierre Georges Rousseau Joel R. Whitehead

#### **Report of Committees**

#### American History Teacher Award Vacant

By-Laws John F. McKay

#### **CAR Liaison** Tony L. Vets

Color Guard Theodore "Ted" Brode III

#### DAR Liaison J. Henry Grace

#### **Eagle Scout Scholarship** Robert G. Hess

Finance Committee See Treasurer's Report

#### Flag Display and Etiquette J. Henry Grace

**George Washington Endowment Fund** Leonard Rohrbough

#### George S. Knight Essay Contest Arthur Schaffer

#### Grave Marking & Registration Stephen K. Ray

#### Membership Dr. James A. Morock

#### Nominating J. Henry Grace

#### Medals & Awards Clifford J. Normand

#### **Orations Contest Edwin Rov**

#### Poster Contest Tony L. "Bo" Vets, II

#### **Records Retention** Clifford Normand

#### **ROTC/JROTC Recognition** Charles "Sandy" McNeely

#### Veterans Tony L. Vets

#### Website Tony L. Vets

#### **Report of Other Officers**

1st Vice President Bradley T. Hayes

2nd Vice President
Ted Roberts

3rd Vice President John François

Assistant Secretary Chris Achee

> Chancellor John McKay

Registrar Clifford Normand

Genealogist James G. Jones

> Historian Allen Ebarb

Surgeon
Dr. James A. Morock

Chaplain
Fr. Ken Domingue



#### **Old Business**

· Spanish Militia Memorial

#### New Business

#### Motion to Adjourn

#### Benediction

Fr. Ken Domingue

#### **SAR Recessional**

Stephen K. Ray

"Until we meet again, let us remember our obligations to our forefathers, who gave us our Constitution, The Bill of Rights, an independent Supreme Court, and a nation of free men."

#### **Adjournment**



"Our greatest happiness does not depend on the condition of life in which chance has placed us, but is always the result of a good conscience, good health, occupation, and freedom in all just pursuits."

Thomas Jefferson

#### **Upcoming Events**

Alabama SAR Annual Meeting 22-23 Feb 2019 Hoover, AL

NSSAR Spring Leadership 28 Feb – 2 Mar 2019 Louisville, KY

Mississippi SAR Annual Meeting 15-16 Mar 2019 Columbus, MS

Tennessee SAR Annual Meeting 22-23 Mar 2019 Murfreesboro, TN

Louisiana SAR Annual Meeting 5-6 Apr 2019 West Monroe, LA

NSSAR 129<sup>th</sup> Annual Congress 5-10 Jul, 2019 Costa Mesa, CA



Louisiana Society Sons of the American Revolution Board of Directors Meeting September 22, 2019 Lafayette, LA

Call to Order by Mr. Hayes at 9:12 a.m.

Invocation by Mr. Matherne.

Greetings from host chapter by John Francois.

Pledge led by Mr. Francois

Pledge to the SAR by Mr. Francois

Introduction of Guests

Ed Chapman

**Bud Richardson** 

Tom Angers

#### Ladies Auxiliary

Raffle for cross-stitched Colonial flag samplers is ongoing.

Catherine Hess awarded Molly Pitcher medal.

Roll Call by Mr. Vets

Minutes from January 2018 meeting accepted.

#### President

No report

Mr. Hayes informed the society about Pres. Brode's illness and absence.

#### National Trustee

Report in booklet

Mr. Vets spoke on the National Congress in Houston. Louisiana Poster Contest won 1st place in the national contest.

#### Secretary

Report in booklet

Mr. Vets passed out a spreadsheet of current members to aid chapters in completing the annual reconciliation.

Mr. Vets asked that any change of officers be sent to him.

Motion by Mr. Hayes to make James Joseph Bollich a state life member. Seconded by Dr. Morock. Motion passed.

#### Treasurer

Report in booklet.

Mr. Schneider recommended that the travel expense to the National Congress be raised for 2019 due to the Congress being held in California.

He spoke on creating an investment committee to explore the possibility of investing part of the society's excess cash.

Mr. Schneider sends an e-mail to the state finance committee once a month with a summary of the previous month's financial activities.

Proposed budget for 2019 included in booklet.

Mr. Rohrbough moved that the 2019 budget be accepted for review to be voted on at the January meeting. Seconded by Mr. Grace. Motion passed.

Mr. Schneider said that we would keep two years' expenses worth of liquid assets, while potentially investing the rest.

Motion by Dr. Morock to receive the treasurer's report. Seconded by Mr. McNeely. Motion passed.

#### Attakapas Chapter

Report added as addendum. Report presented by Mr. Francois.

#### Benjamin Tenille

No report or representative.

#### Enemund Meuillion

Report in booklet. Presented by Mr. Sawrie.

#### Galvez

Report in book.

#### George Washington

Report added as addendum. Presented by Mr. Hayes.

#### General Philemon Thomas

Report in booklet. Presented by Mr. Achee.

#### James Huey

Report added as addendum. Presented by Mr. Ray.

#### Natchitoches

Report in booklet. Presented by Mr. Neely. The president of the state CAR's project is to

clean graves. On October 6 CAR will be cleaning graves in the Natchitoches National Cemetery.

#### Oliver Pollock

No report or representative. Chapter is no longer active. Members will be transferred to

at-large status.

#### Pierre Georges Rousseau

Report in booklet. Presented by Rear Adm. Whitehead.

Mr. Hess recognized Andrew Menard for winning the National Americanism Poster Contest.

Break began at 10:23. Meeting brought back to order at 10:40 a.m.

#### Committees

#### American History Teacher Award

Post vacant

#### By-laws

Report given by Mr. McKay on the by-law events at the National Congress.

Proposed by-laws changes included in the booklet.

A discussion was held about the proposed revision of Article IV, Section 6, which indicated that the secretary would no longer keep records of all proofs upon which membership shall have been granted.

Rationale was that National now scans complete copies of all applications.

Argument against is the loss of back-up safety for records.

Suggestion was made to approach Tulane about their potential desire to house the society records. The society will investigate before voting on changes at the annual meeting.

#### **CAR Liaison**

Report in booklet.

#### Color Guard

Absent

#### **DAR** Liaison

Mr. Grace mentioned the Zora Olsen, current LA DAR regent is very good about promoting SAR.

#### Eagle Scout Committee

No report. Mr. Hess asked to step down as chairman as soon as a replacement is found.

#### Finance Committee

No report beyond comments made as Treasurer. Mr. Richardson volunteered to join the proposed Investment Committee.

#### Flag Display and Etiquette

No report.

#### George Washington Endowment Fund.

Brochures and applications for donations were provided.

#### George S. Knight Essay Contest

No report

#### Grave Marking and Registration

Report added as addendum

#### Membership

Report added as addendum.

#### Nominating

No report

#### **Orations Contest**

No report

#### Poster Contest

No report

#### Records Retention

No report

#### ROTC/JROTC

Report in booklet. Mr. McNeely reminded the chapters to apply for the state to pay 50% of the cost of ROTC/JROTC medals.

#### Veterans

Report in booklet. Stark points can be earned for placing flags on veterans' graves or attending a Veterans Day event.

#### Website

Mr. Vets asked that chapters continue to submit items to the website.

#### Medals and Awards

Henry Grace presented Certificates of Appreciation to James Jones, Robert Hess, Leonard Rohrbough, Author Schaeffer, Sandy McNeely, Kenneth Domingue, Gerald Schroeder, and James Schneider.

Mr. Hayes awarded 50 year membership to Ed Cailletou.

Robert Hess received a Certificate of Appreciation.

Liberty medals awarded to Leonard Rohrbough, Anthony Romero, Tom Williams, and Clifford Normand.

LASSAR received a Certificate of Appreciation of participation in the ROTC Cadet

Contest, Arthur King Eagle Scout Contest, Officers Attendance Award, Certification of Appreciation for the Americanism Poster Contest.

W. Thomas Angers received the Patriot Medal.

Tom Williams received the Liberty Medal with Oak Leaf Cluster

#### **Reports of Other Officers**

1<sup>st</sup> Vice President

No report

2<sup>nd</sup> Vice President

Absent

3<sup>rd</sup> Vice President

No report

Registrar

Report will be added to the booklet

Genalogist

Absent

Historian

Absent

Surgeon

Get your flu shots

Chaplain

Absent

#### **Old Business**

Col. William H. Jack grave marking plaque was presented. Tentatively will be unveiled on the same day as the Bossier grave marking on October 27, starting at 10:00.

#### **New Business**

Report on James Penny grave included in booklet.

Mr. Normand spoke on the possibility of constructing a Spanish Militia Memorial in various cemeteries where some are buried. Mr. Normand suggested a bronze plaque mounted on a granite stone.

Rear Adm. Whitehead recommended a Silver Good Citizenship Medal for Col. Joey Strickland. Whitehead moved that the medal be awarded. Second by Henry Grace. Motion carried.

Mr. Schneider moved that the travel cap for Orations winners be moved to maximum of \$3,000 for 2019. Seconded by Dr. Morock. Motion passed.

Mr. Hayes asked that members volunteer to serve on Awards and Membership Committees.

Motion to adjourn made by Mr. Achee. Seconded by Dr. Morock. Meeting adjourned at 12:34.



## Trustee's Report Louisiana Society of the Sons of the American Revolution Baton Rouge, Louisiana 12 January 2019



Organized April 30, 1889

#### Gentlemen,

I had the pleasure of attending Fall Leadership in September of 2018. While there were plenty of items discussed, I can report that National continues to focus on creating a more user-friendly membership data system, moving forward with the SAR Education Center and Museum, and completing the buildout of the main Headquarters building, all of which are projects that have been ongoing for some years now. Another area that received a lot of attention during leadership was the various youth awards programs, with the Council of Youth Awards focusing on coordinating the activities of the various youth awards programs and growing, in a sustainable manner, the monetary awards distributed to the winners of the youth awards, with winners being able to select scholarships or cash awards.

More recently, one important communication that came from the President General was regarding a yellow postcard from a company called PCI, requesting updated information from members for a new membership directory of the SAR. Many of you might have received this postcard in the mail. Many members were concerned that this was a phishing scam. However, PG Alter assures us that this is a legitimate attempt by PCI to create a new Membership Directory, which is done periodically. It is up to you if you wish to update your information. While it is legitimate, PCI (the company developing the membership directory) will try to sell you a copy of the directory, with a small portion of the proceeds benefiting the SAR.

Finally, I want to remind everyone that Spring Leadership will be held in Louisville from February 28, 2019 to March 02, 2019. Also, Congress this year will be in Costa Mesa, California, from July 05<sup>th</sup>, 2019 to July 10, 2019. Additional information about Congress can be found at: <a href="https://sar.org/annual-sar-congress">https://sar.org/annual-sar-congress</a>

As always, if you have any questions or concerns, please do not hesitate to contact me.

In patriotic service,

Tony L. "Bo" Vets II
Trustee, National Society SAR



## The Louisiana Society Sons of the American Revolution Report of the Secretary



#### January 2019

#### Compatriots,

At our last meeting I supplied a representative of each their list of members as of September 15, 2018. With this in hand there should be NO reason that each chapter should not have their report to me by January 11<sup>th</sup> along with ONE (1) check made out to the Louisiana SAR to cover state and national dues. The reason I provided the spreadsheet was to make it as easy as possible for each chapter, knowing that all that was necessary was to write in the amount each member paid in national, state and chapter dues, then total at the bottom. If the member has died, simply write in DEAD. If they haven't paid, write in DROPPED. I assure you, this is the ONLY report that I need.

Gentlemen, our Annual Reconciliation is due to National by February 1<sup>st</sup>. I have every intention of ensuring that the Louisiana SAR is in full compliance with this deadline.

Finally, I ask that when you have a change in office that in addition to sending the electronic notice to national (the form is found on <a href="www.sar.org">www.sar.org</a>) you send me notice as well, especially President and Secretary. This way I can ensure that your new member certificates are delivered correctly and that our website is kept current. Name, address, phone and email address please.

Tony L. Vets

Louisiana SAR Secretary

#### Treasurer State Board Meeting Report for The Year Ending 12/31/2018

#### **Financial Condition of the State Society**

The Society is in strong financial condition overall.

#### **Balance Sheet**

Cash account balance at 12/31/2018 is right at \$39.7k, up from the 12/31/2017 balance which was right around \$37k. The only liabilities of LASSAR include \$240 in 2019 dues received in 2018 which will be recognized in January 2019, along with the life memberships still being carried and amortized at an annual rate. However, those liabilities only represent right at \$2k in total, leaving us a cash balance of \$37.7k free and clear of any corresponding liability, which is the equivalent of 5 years' operating expenses.

#### **Income Statement**

The revenue lines are self-explanatory. Since the last treasurer report, there have only been around \$300 in expenses which were comprised of ROTC medal reimbursement and administrative cost.

Net income of \$4.7k for the year was bolstered due to the fact that the insurance agency failed to bill us for our annual renewal policy and did not provide a bill when I called about it before year end. We are expecting to renew our policy in January as soon as they can provide a quote. If the agency had kept up, we would have incurred an additional \$1.5k in expenses, bringing net income for the year down to \$3.2k, which reflects results in a year where travel expenses for the oration contest were low due to the national event being held in Houston. We expect net income of less than \$2k in 2019 due to higher travel cost for orations and the payment of the annual insurance policy.

#### 2019 Budget

The treasurer has included the 2019 budget for review, consideration, adjustment, and approval at the September 2018 board meeting.

#### **LASSAR Investment Committee**

The creation of an investment committee was approved at the September board meeting, however, no official action has been taken in appointing the committee. I am hopeful the committee will be appointed by the president early in 2019 with the goal of the committee establishing policies & procedures to be approved at the 2<sup>nd</sup> State Board meeting of 2019, along with beginning to invest excess funds by the fall of 2019. The treasurer is hopeful that by modestly investing organization excess cash balances, future state level dues increases created by inflation can be staved off to allow any dues increases to be at the chapter level.

#### <u>Dues</u>

The Treasurer recommends no increase in State Society dues.

Respectfully submitted,

James Timothy Schneider, LASSAR Treasurer

### LOUISIANA SOCIETY- SONS OF THE AMERICAN REVOLUTION Balance Sheet For the Period Ending December 31, 2018

ASSETS			
733213	CURRENT ASSETS		
		JPMORGAN CHASE CHECKING	\$39,705.61
	TOTAL CURRENT ASS	ETS	\$39,705.61
TOTAL AS	SET\$		\$39,705.61
LIABILITIE	S AND EQUITY		
	CURRENT LIABILITIES	<b>3</b>	
	STATE DUES RECEIVE	D- 2019	\$84.00
	DUES RECEIVED FOR	NATIONAL- 2019	\$140.00
	TOTAL CURRENT LIA	BILITIES	\$224.00
	LONG TERM LIABILIT	TES	
	LIFE MEN	IBERSHIPS (REDUCED \$12.00 ANNUALLY)	
		KEITH PORTER	\$180.00
		TOM ECKS	\$234.00
		ALVIN BETHARD	\$174.00
		CLARK C. PARROT	\$312.00
		JOHN K. PARROT	\$162.00
		FREDERICK W. GRANT	\$36.00
		HENRY GRACE	\$132.00
		SCOTT BRODERICK	\$180.00
		ROBERT D. PARROT	\$126.00
		TONY VETS	\$246.00
	TOTAL LONG-TERM	LIABILITIES	\$1,782.00
	TOTAL LIABILITIES		\$2,006.00
	EQUITY	EQUITY	\$32,991.23
		RESULTS OF THE YEAR ENDING 12/31/2018	\$4,708.38
	TOTAL EQUITY		\$37,699.61
TOTAL LL	ABILITIES AND CAPITA	L	\$39,705.61

#### LOUISIANA SOCIETY SONS OF THE AMERICAN REVOLUTION

#### INCOME STATEMENT

#### (STATEMENT OF RECEIPTS AND EXPENDITURES) YEAR ENDING DECEMBER 31, 2018

UNDESIGNATED RECEIPTS	YTD 2018
DUES	4,947.00
TEN LIFE MEMBERS' @ \$ 12.00/EACH	120.00
CONTRIBUTION	-
MERCHANDISE SALES	235.00
STATE BOARD MEETING REVENUE IN EXCESS OF EXPENSES	184.18
FEES	1,233.00
SUPPLEMENTALS	154.00
TOTAL UNDESIGNATED RECEIPTS	6,873.18
UNDESIGNATED EXPENDITURES	
SPECIAL OCCASIONS (MEDALS & OTHER APPROVED NON-BUDGETED ITEMS)	(474.75)
ADMINISTRATION (SECRETARY, TREASURER, REGISTRAR)	-
ADMINISTRATIVE COSTS	(1,139.38)
ROTC	-
REIMBURSEMENT 1/2 CHAPTER ROTC MEDALS	(223.17)
STATE MEDALS PRESENTED TO LADIES	(327.50)
CONTRIBUTIONS	-
PRESIDENT'S EXPENSES	-
INSURANCE EXPENSE	-
	•
TOTAL UNDESIGNATED EXPENDITURES	(2,164.80)
UNDESIGNATED RECEIPTS OVER EXPENDITURES	4,708.38
DESIGNATED RECEIPTS	
YOUTH PROGRAMS	3,734.00
DESIGNATED EXPENDITURES	
NATIONAL ORATION CONTEST TRAVEL EXPENSES	(1,240.87)
C.A.R. DONATION	(500.00)
EAGLE SCOUT AWARD EXPENSE	(153.35)
ROTC MEDALS COVERED BY DESIGNATED FUNDS	(159.78)
CADET, ESSAY, POSTER, & GRATION AWARDS	(1,680.00)
TOTAL DESIGNATED RECEIPTS OVER EXPENDITURES	9
TOTAL RECEIPTS OVER EXPENDITURES	4,708.38

## No written <u>Chapter Report</u> was submitted in time for publication from:

Attakapas Chapter

James Huey Chapter

Oliver Pollock Chapter

#### **Benjamin Tennille Chapter:**

We are hanging on by less than a thread, if it were not for losing the name, we would have already tried to merge with James Huey.

We have one person, me doing it all. My wife is now Treasurer.

I continue to do the yearly report and this status update.

We meet at noon monthly, James Huey meets in the evening, our old guys cannot meet in the evening or the accident rate in Monroe would increase.

James Huey like historical presentations, our membership enjoys current events.

We are going to have a business meeting the first meeting in January.

The business meeting at the Christmas Party did not go well. No one volunteered for anything.

We have one of the 4 members moving forward with his application. Other 3 are not moving forward.

Our membership is stable at 15 members, 2 in poorer health, 1 that will not renew next year and 3 that will drop when their Dad quits paying for them so next year I anticipate we will be somewhere between 10 and 14 with maybe 1 to 4 added that I have been working on for 3 years. One is almost complete. That could bring us up to 11-15 depending on health issues.

Not a good report but honest. Wish Benjamin Tennille and James Huey could merge however I do not envision either group changing so much in any one direction as to make it happen.

Thanks

L King Scott DDS



## Enemund Meullion Chapter Louisiana Society Sons of the American Revolution



12 January 2019

Beginning with January, the Enemund Meullion Chapter meets on the <u>third</u> Saturday of every other month, plus October (for Annual Wreath Laying ceremony at Enemund Meullion's gravesite in Historic Rapides Cemetery), at <u>11:30 AM</u> at <u>Forts Randolph and Buhlow State Historic Site</u> on Riverfront St. in Pineville, Louisiana. The chapter currently has 60 Members – 51 Regular, 1 Life, and 8 Junior.

Prior to the <u>October</u> meeting, ten members and three guests attended the Annual Wreath Laying Ceremony at Enemund Meullion's grave in Historic Rapides Cemetery in Pineville, LA. At the business meeting, President Mike Sawrie gave a biography of the guest speaker Jim Rogers, Ph.D., an LSUA Professor of History. Rogers discussed the life and political career of James K. Polk, the 11<sup>th</sup> President of the United States. He received a LASSAR mug and a Certificate of Appreciation for his presentation.

A general committee meeting occurred on Oct. 17, and various awards were discussed. Graves Committee deferred grave markers to Fall. The families of Dan Michel and of Rev. David Texada will be contacted at a later date to mark their graves.

In new business, the Nominations Committee presented its nominations of 2019 Officers: Mike Sawrie, President; Gervais Compton, Vice President; Clyde Neck, Chaplain; Carlos Mayeux, Treasurer; and Brent Morock, Secretary/Registrar. A motion was made, seconded, and passed to accept the slate of Officers by acclamation.

At the <u>November</u> meeting, Vice President Gervais Compton introduced the guest speaker Katherine "Sue" Lee, Loyalty Chapter DAR Registrar, who played Abigail Adams. Lee received a LASSAR mug and a Certificate of Appreciation for his presentation.

Compton presented Paul Smith, owner of Historic Preservation Consulting, with a Certificate, acknowledging his commitment to the preservation of historic structures. Smith talked about his business and his passion for preservation.

Compton presented Steven Mayeux, author of Earthen Walls, Iron Men: Fort DeRussy, Louisiana, and the Defense of Red River with a Certificate, acknowledging his literary contribution to History. Mayeux discussed Fort DeRussy's role in the Civil War.

With the closing of Copeland's Brass Pearl in November, State Park Ranger Richard Holloway offered Forts Randolph and Buhlow State Historic Site as a place for the November and future meetings.

Respectfully submitted,

Mike Sawrie

#### GALVEZ CHAPTER REPORT FOR LASSAR JANUARY 2019 BOARD MEETING

The Galvez Chapter continues to meet on the third Tuesday of each month at the Shreveport Club in downtown Shreveport, LA. Our speakers are generally from the local community, however our December speaker was our own Richard Corbett who spoke about what an immigrant must know to become a US citizen. I am happy to report that Galvez Chapter members did extremely well on the immigrant test.

Although our monthly meetings are at the Shreveport Club, our January 15, 2019, meeting will be a field trip to the James Smith Noel Rare Book Collection housed on the campus of LSU-Shreveport. The program will be about the American Revolution with emphasis on rare books and maps of the period.

Keith Porter is the new Galvez Chapter President. He mailing address is 4104 Lark St, Bossier City, LA 71112. His telephone number is 318-393-9372.

Sincerely,

Thomas N. Williams

Secdretary, Galvez Chapter



## GEORGE WASHINGTON CHAPTER REPORT LOUISIANA SOCIETY SONS OF THE AMERICAN REVOLUTION 12 JANUARY 2019 BATON ROUGE, LOUISIANA



Since our last LASSAR Board meeting in September, the George Washington Chapter has continued to grow. We are currently up to 113 members and are potentially poised to become the largest chapter in the state fairly soon. We have 9 active applications at National + 2 pended applications at National; the State Registrar was in in contact with National to release these, but could not. An alternate Patriot is being investigated. We have no active applications at State. We have 1 new applicant expressing interest in joining this month, who is beginning work on his application.

We have 35 more in various stages of new member application preparation & approval. This includes: 26 applicants with no former SAR association, 2 with GW Chapter SAR relatives and 7 applications for Junior members. The 4 supplemental applications for Compatriot Grout were all approved by National recently. He also has an additional one at State.

Earlier this week we held our first regular meeting of the new year with Public Service Commissioner Eric Skrmetta as speaker. His presentation was very well received and we had almost 30 in attendance. The monthly meetings are now held at Porter & Luke's on Metairie Road (rather than Two Tonys) but are still the second Wednesday of every month at noon. Please come join us if you can.

The one major project that we completed last year was the production of a chapter brochure. It will be used for both informational and recruiting purposes and contains a brief history of the chapter as well as a chronology of past presidents. Compatriot Patrick Hugg was responsible for heading the brochure committee and did a most excellent job.

Our chapter held its annual meeting last month with over 40 in attendance and Lt. Gov. Billy Nungesser as our speaker (he last spoke in 2015 at our Annual Meeting). New officers were sworn in with the following being the current roster:

- 1. President Bradley Hayes
- 2. First Vice-President Pat Hugg
- 3. Second Vice-President Michael Gonzales
- 4. Secretary Jim Schneider
- 5. Treasurer Rennie Culver
- 6. Chancellor/Chaplain John Grout
- 7. Registrar Gerald Schroeder
- 8. Genealogist John McNamara
- 9. Historian Larry Jones

Maj. Bradley T. Hayes, Esq.

President, George Washington Chapter

Louisiana Society Sons of the American Revolution





# General Philemon Thomas Chapter Louisiana Society Sons of the American Revolution President's Report January 12, 2019



#### Meetings

The General Philemon Thomas Chapter meets on the first Thursday of every month (with the exception of July) at noon at the Baton Rouge Country Club.

#### 2019 Officers

President -

Christopher W. Achee

1st Vice President -

Thomas C. Mckowen

2nd Vice President -

George Guthrie

3rd Vice President -

Harry Roberts

Treasurer -

Norman Bacon

Secretary -

L. Gregory Lindsly

Chancellor -

John M. Mckay

Historian -

John L. Bilisoly

Genealogist -

J. Henry Grace

Registrar -

Clifford J. Normand

Chaplain -

Arthur E. Lamm

Sergeant-at-Arms -

Darrell Ourso

ocigcant-at-inns-

Richard J. Searles, Jr.

Members at Large -

Florent Hardy, Jr.

Mitch Pratt

Bobby Bordelon

#### 2019 Events (Tentative)

February 17, 2019

George Washington Bust Memorial

Summer 2019 September 20, 2019 Annual Wine and Cheese Social Constitution Week Banquet

September 22, 2019

Battle of Baton Rouge Commemoration



Christopher Achee and Darrell Ourso present Medal of Heroism to Alexander Gaines - November 1, 2018

#### In memoriam:

Lewis Stirling Dougherty, III

Louis Cancenne

Thomas Labat

George Reech

Frederick Loy

William Mollere

William Baugh

Howard Phillips

#### LA 3 – James Huey Chapter Report January 12<sup>th</sup> 2019

Since our Annual meeting the James Huey Chapter has met every 4<sup>th</sup> Tuesday of each month.

September 24<sup>th</sup>

Our program will be about "Kentucky's Mammoth

Cave" presented by Steve Ray

October 23rd

**Our James Huey Chapter presented the Knight Essay** 

Contest winner to Lydia George of Cedar Creek High School in Ruston; Ms. George presented her paper about "The Role of Horses in the American Revolution"

November 26th

Our program was "The Start Fort at Old Ninety-Six"

presented by Jon McKenney

We lost one of our dual members, Patton "Pat" Dunning McHenry who passed away 8 October 2018. Pat was a Chapter member of both Benjamin Tennille and James Huey Chapters. He will be greatly missed.

We meet monthly, every 4<sup>th</sup> Tuesday, except for February & December at 7pm at the BBQ West Restaurant located at 4900 Cypress Street in West Monroe

Theodore Hamilton Brode Ill

Theodore Hamilton Brode III - President

James Huey Chapter LASSAR

318-323-3961

tbrode@comcast.com



#### The Natchitoches Chapter

### The Louisiana Society of the Sons of the American Revolution

Organized March 20, 2010



10 January 2019

#### Compatriots,

The Natchitoches Chapter currently has 32 members, including one new member approved, but not yet inducted. While we have no applications pending approval currently, we are however, continuing to aggressively pursue recruitment of new members. Our next scheduled meeting will be on 16 February 2019, at 12 Noon, at El Patron Mexican Restaurant, 109 South Drive, Natchitoches, LA. We continue to meet openly, with St. Denis DAR Chapter members frequently in attendance.

Events since the last Quarterly Board of Directors meeting:

<u>6 October 2018</u> – Natchitoches Chapter members joined Fort Jessup C.A.R. members and gathered at the American Cemetery to participate in a grave cleaning workday sponsored by the National Center for Preservation and Technology. Chapter members attending and participating in the event included Compatriots Lud McNeely, Tony Vets, Mark Swanstrom, Robert Lombardino, Bill Finical, Tommy Sibley and Sandy McNeely.

20 Oct 2018 – The Chapter received a report from Compatriot Tony Vets on the 2018 National Congress held in Houston and presented the Chapter with the Partner in Patriotism Award certificate that he had received on behalf of the Chapter. President Sandy McNeely was presented with the SAR Liberty Medal in recognition for his recruiting 10 new members.

27 Oct 2018 – The Natchitoches Chapter conducted a Grave Marking Ceremony at the American Cemetery, honoring the Revolutionary War service of Militiaman Francois Paul Bossier. The LASSAR Color Guard, made up of Compatriots Ted Brode, Bob Hess, Tony Vets, Rodney McKelroy and Jim Morock presented the colors and the event was attended by various local dignitaries, family members, and local and out-of-town visitors. President Sandy McNeely served as Master of Ceremonies, Chapter Secretary Truman Maynard gave the invocation, C.A.R. State President Leah Swanstrom led the audience in the Pledge of Allegiance, DAR representative Wanda St. Andre recited the American Creed, Vice-President Tommy Sibley spoke on the life of the Patriot and LASSAR State Secretary, Tony Vets, gave the benediction, after Bossier descendant, Mrs. Lee McNeely, removed the drape covering the marker.

Upon conclusion of the grave marking ceremony, Compatriot Edward Cailleteau spoke at length to the crowd about his great-uncle, Louisiana State Representative Col. William Houston Jack, the Founder and First President of the Louisiana Society, SAR. Following his talk, the crowd gathered at the nearby recently landscaped gravesite of Col. Jack to witness the unveiling of a bronze plaque mounted on his obelisk that commemorates his service to the organization. At the conclusion of the ceremony, members and guests gathered at Merci-Beaucoup restaurant for lunch and fellowship.

## No written <u>Committee Report</u> was submitted in time for publication from:

**American History Teacher By-Laws Color Guard DAR Liaison Eagle Scout** Flag Display and Etiquette **GWEF Knight Essay Grave Marking** Membership **Medals & Awards Orations Records Retention** ROTC/JROTC



## The Louisiana Society Sons of the American Revolution C.A.R. Liaison Report



#### January 2019

#### Compatriots,

Since our last meeting had the privilege of working with the CAR on their grave cleaning project in American Cemetery in Natchitoches, LA. This event, held on October 6<sup>th</sup>, began with a short presentation by Jason Church, Materials Conservator for the National Park Service. Mr. Church described the proper tools and techniques in cleaning tombstones. After his instruction, and under his watchful eye, CAR, DAR, SAR and local citizens began work on some of the most historic grave markers in the cemetery. Members of the Natchitoches Chapter also took the opportunity to clean the markers of Francois Paul Bossier and "Col" William Houston Jack. Both graves were marked three weeks later.

The C.A.R. is a great organization and EVERY young man is immediately eligible for membership in your chapter. What a great opportunity for us to build our next generation of members and leaders. None of us are getting any younger!

The Louisiana C.A.R. has the following chapters, which they call societies:

Fort Jesup Society ~ Many
Fort Atkinson Society ~ Lake Charles
Ann Fairfax Society ~ Baton Rouge
Thomas Jefferson Society ~ Baton Rouge
Captain William Pickles Society ~ Mandeville
Jean Baptiste Sieur de Bienville Society ~ New Orleans

I urge you to make contact, attend a meeting and volunteer to help, or just offer to make a presentation. Invite the Society President and Sr Leader to you meeting. Let them tell you what THEY are doing in your area to promote Patriotism. Also, if your circumstances permit, I urge you to donate to the C.A.R. I can tell you that as a Life Promoter, I enjoy the C.A.R. Magazine and reading about what our future members are doing.

For more info on the C.A.R. or to find the contact for your local society,

Katie Lombardino Senior State President lscarssp@gmail.com 504.982.3292

Respectfully submitted,

Tony L. Vets C.A.R. Liaison 504 Oak St. Colfax, LA 71417

Email: tonyvets@bellsouth.net



#### Report of the LA SAR Membership LA SAR Board of Directors Meeting Baton Rouge, LA January 12, 2019

I am pleased to deliver this report to the Board of Directors, reflecting 2018 year's end membership of the state society, as reported to me by our chapter officers. Please refer to the separate spread sheet for details and specific numbers reported to me. At the time of this writing, I have <u>not</u> received the numbers from <u>Oliver Pollock</u> Chapter.

According to the NSSAR Registrar, Jon Toon, the 2018 year's end total membership counts were 37,722 (national) and <u>649</u> (Louisiana). By way of comparison, the 2017 year's end total counts were 36,961 (national) and <u>646</u> (Louisiana), as I reported to the Board last January, 2018. As before, our chapter count submissions total less than the NSSAR numbers, but hopefully, reconciliation counts will be closer together when finalized.

As you can see, we have too many resignations and dropped members for non-payment of dues, so we need to work on getting these members back, if at all possible. Personal contact by phone or in-person is the most effective way to achieve this goal. Retention and reinstatement of members must be our goals, to keep our organization strong and growing. Please put forth the extra effort for both retention and reinstatements.

Please continue to bring in new members and to mentor new members upon their induction. Mentoring and getting them involved are two ways to keep them. As them to serve your chapter, starting with committee service, and groom them to become officers, Color Guardsmen, etc.

As previously reported, Enemund Meullion Chapter awarded two DARs with the Martha Washington Medal and the Medal of Appreciation, for their referral of new members of their families, numbering six and three members, respectively.

Thank you for all you do for LA SAR.

Respectfully submitted,

James A. Morock, Sr., MD

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1a) Dual members	1) Total members as of Jan 1

2) New Regular members accepted (via application) in 2018

3) New Junior members accepted (via application) in 2018

4) Deaths in 2018

5a) Reinstatements in 2018

5b) Resignations in 2018

6) Transfers In in 2018

7) Transfers Out in 2018

8) Members dropped for non-payment of dues in 2018

9) Applications at National in progress

10) Applications at National pended

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9		4

directions and area 12-Jan-19

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## Poster Committee Louisiana Society of the Sons of the American Revolution Baton Rouge, Louisiana 12 January 2019



Organized April 30, 1889

#### Gentlemen,

It is that time again when each chapter should begin looking for participants for the Americanism Committee Poster Contest. Participants must be 3<sup>rd</sup>, 4<sup>th</sup>, or 5<sup>th</sup> grade students in either public, private, or ecumenical schools, or home-schooled students, or members of the C.A.R., Cub Scouts, or Girl Scouts in the same age group not already participating in the poster contest through their school system.

Each chapter is encouraged to host a contest at the local level and choose a winning poster. Each chapter's winning poster will then be judged at the annual meeting in April to determine the state winner, which will be forwarded to National for judging at Congress in July. As many of you know, the winning poster from Louisiana came in 1<sup>st</sup> place at Congress last year...we can do it again this year, but only if you participate.

The theme this year is Revolutionary War person or persons.

Judging is based upon portrayal of the theme, originality, evidence of research, neatness, artistic merit, and creativity. Additional information can be found at: <a href="https://sar.org/education/youth-contests-awards/americanism-elementary-school-poster-contest">https://sar.org/education/youth-contests-awards/americanism-elementary-school-poster-contest</a> (Note: you should log-in to the website prior to accessing this webpage.

As always, feel free to contact me if you have any questions.

In patriotic service,

Tony L. "Bo" Vets II Trustee, National Society SAR

#### LASSAR RECORDS RETENTION REPORT

By Clifford Normand December 31, 2018

The online SAR Patriot Research System (PRS) is a combination of the previous NSSAR Patriot and Graves Registry (Online), NSSAR Revolutionary War Graves Registry (Book and CD), information from the NSSAR Patriot Index CD (2002), and additional information and updates from various State Grave Registry Databases. This database will continue to expand as new patriots and graves are found and new members are approved.

I have entered all the LASSAR applications and supplemental records I have into the database and they are available for review. The first three generations are not available for public viewing due to privacy concerns. Since the PRS has come online in early 2018, I have entered or updated 836 applications or supplements. Many of the applications were entered in the previous online Registry and were brought over to the PRS and may contain some data that were not checked by the genealogists.

This database is available for the purpose of general research and assisting with the SAR membership process. The sources contained within this database are NOT acceptable as proof of service for an SAR application. You must still find the original reference to the service when submitting an SAR application. Record copies of previous SAR applications may be ordered by mail from SAR. The cost is \$10 for an electronic copy. Documentation is available at an additional cost.

The LASSAR applications for the Fourth Retirement of applications into the state archives consists of approximately 1000 applications to be filed. These are currently at my home in nine file boxes. Some of these files I inherited start about 2006. I have also continued to accumulate the state files after they have been approved by SAR. I sometimes use these files to assist members and prospective members with applications. The files are also used to enter the information in the Patriot Search database. Most of the data in the files is now easily available on the internet and in many Louisiana libraries.

Assuming about 1500-2000 sheets per box, the cost to store and microfilm these files will be about \$1200 to \$1500. I recommend that we change the bylaws so that all application documents do not have to be retained. Most of the documentation is available either on the internet, from the SAR, or the DAR.



## The Louisiana Society Sons of the American Revolution Veterans Committee Report



#### January 2019

#### Compatriots,

The competition is getting tougher with new states participating. We must do all we can this year, turning in every point, to have a chance to win.

If you have not submitted your chapter report please do so by next weekend. I have to roll this up to compile our state report, and all have to be in to national by January 31<sup>st</sup>.

For the new contest year (2019) Memorial Day will be the next major event that you and your chapter can receive points. Place a flag on a Veterans grave, 1 point each. Attend a Memorial Day service, 5 points per member. A chapter SPONSORING a Memorial Day event (not a regular meeting) gets 50 points plus 5 points per chapter member attending.

Don't forget about visiting a Veteran in the VA, nursing home, or if homebound, their own home. That is 5 points per visit (max of 3 visits per hour). Veteran's funerals or wake service, 5 points plus up to 50 points in mileage. If you think you have points, let me, your chapter president, or your Chapter Veterans Committee Coordinator know. We will sort it out.

Respectfully submitted,

Tony L. Vets

Louisiana-SAR Veterans Committee Chairman

504 Oak St.

Colfax, LA 71417

Email: tonyvets@bellsouth.net



## The Louisiana Society Sons of the American Revolution Website Committee Report



#### January 2019

#### Compatriots,

The LASSAR website is still up and running and I still need your help to make it better.

Our host page has added several new functions, one allowing us to put in a slide show of photos. I still ask that each photo have a short caption that at least identifies those in the photo. Photos bring attention to the page and article.

You can send me a synopsis (100-120 word count) of your chapter activities, along with a suggested headline..."Mayor Speaks at May Meeting (13 Oct 2018)". Of course, if your activity cannot be whittled down to 120 words, write as much as you please.

Photos bring attention to the page and article. Each photo should have the names of those shown (l-r: Bob Smith...). Each photo should have the 100 word description. If your article is longer and you had several activities, send several photos.

I again respectfully ask that you go to our site at <a href="www.lassar.org">www.lassar.org</a> and see our state website. I then ask that you to go the Our Chapter link and find your chapter. Open it up and see if this is the way you want YOUR chapter portrayed.

Remember, if you had a meeting or activity, you have a submission.

Respectfully submitted,

Tony L. Vets

Louisiana-SAR Webmaster

504 Oak St.

Colfax, LA 71417

Email: tonyvets@bellsouth.net

## No written Other Officer Report was submitted in time for publication from:

1<sup>st</sup> Vice President

2<sup>nd</sup> Vice President

**Assistant Secretary** 

Chancellor

Genealogist

Historian

Surgeon

Chaplain

#### LASSAR 3RD VICE-PRESIDENT'S REPORT

In keeping with the aims and goals of the SAR to educate the population of events that occurred in the American Revolution, the Attakapas Chapter is pursuing the objective of getting a Louisiana Historical Marker placed in the Court House square in Opelousas, Louisiana. The paperwork will be done and turned in to the Louisiana Office of Tourism, Louisiana Historical Marker Program, by 15 May 2019.

The Historical Marker of square metal design, will declare that in August of 1779, the Opelousas Post Militia with 108 men under the command of Captain De La Morandiere left Opelousas to join up with Spanish General Bernardo de Gálvez along the Mississippi river to attack the British at Baton Rouge, and that the attack was successful, etc, etc. The exact wording, based on space limitations, will be determined later. The sponsor of the Marker shall be the Attakapas Chapter, Louisiana Society, Sons of the American Revolution (possibly shortened to The Louisiana Society, SAR, depending on the spacing available, or other requirements).

It is expected the final decision for approval of the Marker will be in August 2019. An unveiling of the Marker would be done at some date thereafter, with the participation of the LASSAR Color Guard, etc.

The LASSAR will be kept abreast of significant developments as they occur.

John Francois Attakapas Chapter, LASSAR

#### DRAFT

#### LASSAR REGISTRAR'S REPORT

September 1, 2018 to December 31, 2018
Clifford Normand, Louisiana Society Registrar

#### General information:

1. Any previously issued LASSAR fees schedules are no longer valid. Please refer to the SAR Membership Cost Manual available on the SAR website.

#### 2. Application forms:

The SAR embraces and has approved four membership application forms: MS/Word version; PDF version; SARApAid by Cox Software; and My Applications, the online application system. Links to the current updated version of each of these four forms is available from the SAR website by clicking on https://sar.org/application.

Now, the Trustees have set an effective date after which outdated versions of the forms cannot be used. At the 2018 NSSAR Fall Leadership Meeting, the Trustees approved October 31, 2018, as the effective date for use of only the current versions of these application forms.

#### September 2018

- 1. Attakapas: George Matthew Germany, Jr., application received September 22, 2018, approved the 24th.
- 2. EM: Family plan received December 29, 2017. Pended by Brendan Potter Feb. 28, 2018. Brent Morock question July 5, 2018. Updated applications on website August 15. Printed applications and sent to Jonathan for signatures and copy to Brent Morock. Reprinted father's application September 6 and forwarded. Received signed applications for Patriot Samuel Taylor Oct. 16, approved Oct. 26. Pended again by Brenda Potter on November 26, forwarded to Brent Morock and Jonathan Eubanks.
  - a. Dr. John Lloyd Eubanks
  - b. Jonathan Eubanks
- GPT: Terry Lynn Dupuy supplementals received and approved September 5, 2018:
  - a. Firmin Pierre Breaux
  - b. François Guibeaux
- GPT: Terry Lynn Dupuy supplementals received September 23, 2018, approved September 25, 2018.
  - a. Jean Baptiste Hebert
  - b. Augustin Broussard
- 5. GW: Family plan received and approved July 18, 2018. Pended September 13 by Brendan Potter. Information forwarded November 29 after noting that the chapter had not forwarded the additional information to national.
  - a. John Carl Carlton
  - b. Luke Michael Carlton

#### October 2018:

- 1. At Large: Rodney Omar Casimire application received October 31, 2018, approved November 4, 2018.
- 2. Attakapas: James Tracy Migues supplemental received and approved October 2, 2018.
- 3. GW: Michael Thomas Collins substitute application received October 13, 2018. Approved Oct. 16.
- 4. GW: James Eldon Winchester application for Patriot William Green received October 19, 2018, approved October 26.
- 5. GW: Eric Frederick Skrmetta application received October 24, 2018. Approved November 4, 2018, added service record from Holmes, question birth info. with note to Jessie Hagan.
- 6. JH: Jon Randall Mckinnie application for Patriot John Pierce received October 17, 2018, approved October 25, 2018.

#### November 2018:

- 1. GPT: Michael Helms application received November 1, 2018. Approved November 5, 2018
- 2. GPT: Family plan received and approved November 9, 2018.
  - a. John Julius Tew, III
  - b. John Julius Tew, IV
- 3. GPT: Supplemental applications received and approve from Terry Lynn Dupuy November 13, 2018.
  - a. Patriot Joseph Hebert
  - b. Patriot Jean-François Broussard
- 4. GPT: Supplement received from Phillip Ellis Faller November 26, 2018, approved November 30.

#### December 2018:

- 1. BT: Joseph Simmons Worley, Jr. application received December 12, 2018. Patriot Charles Mynn Thurston. Approved December 13, 2018.
- 2. EM: Henley Alexander Hunter supplemental received December 7, 2018. Patriot John Watson. Approved December 7, 2018.
- 3. GW: John Clifford Grout supplemental for patriot John Chew received December 3, 2018. Approved the next day.
  - GW: John Joseph Zvonex, Jr. application received December 7, 2018. Patriot Nicolas Dit Colin Lauve. Approved December 13, 2018.
- 4. GW: Wayne Jacob Gardner, Jr. application received December 12, 2018. Patriot Thomas Farrar. Approved December 13, 2018.
- GW: Dr. Paul Mire Melancon application received and approved December 19, 2018. Patriot Etienne Melancon.
- 6. GW: Family package received December 22, 2018. Approved December 26, 2018.
  - a. Michael Gerard Collins, II.
  - b. Michael Gerard Collins, III
  - c. Sean Michel Collins
  - d. Nicholas Patrick Collins
  - e. John Louis Collins
- 7. JH: John Howard McCarter, Jr., application received December 12, 2018. Patriot Christopher McCarter. Approved December 13, 2018.
- 8. PGR: Two supplementals received December 26, 2018, for George Robert Clemenceau.
  - a. Patriot Thomas White
  - b. Patriot Henry Priest

#### Pended Applications:

- 1. At Large: Family plan received and approved April 23, 2018. Brenda Potter pended applications June 26, 2018. Jeffery Nolen has offered to assist with application October 9, 2018.
  - a. Dr. John S. VanHoose II
  - b. John Samuel VanHoose III
- 2. EM: Henley Hunter ACN#83366, Patriot Jesse Person pended November 6, 2018, by Patty Riemann. Forwarded note to Mr. Hunter the same day.

#### **Additional Contacts**

- At Large: Nancy Hollingsworth <nbhollingsworth57@gmail.com contacted me November 30, 2018, concerning membership for her son. His uncle was Robert Ray Burch, member of the GW chapter in 2004, SAR#162519, LASSAR# 3051. Replied the same day.
- Galvez: Jerry W. Madden <imadden50@yahoo.com> 3184015421, 900 Gladney St., Minden, La. 71055, contacted me October 27, 2018, replied on October 30, 2018. She contacted again November 6, 2018, application almost complete, forwarded to James Jones same day and he replied.
- 3. GW: Chuck Brannon <charles.brannon@cox.net> (225) 266-8922, apparently contacted the SAR website in early October but the message was not forwarded. He contacted me via e-mail October 11, 2018 and I replied the same day. Oct. 15 he advised he lived in N.O., replied October 17, 2018
- 4. GPT: Edy L. Koonce <edy.koonce@me.com> (225) 335-0721 contacted me via e-mail October 31, 2018, concerning membership. Replied the same day.
- GW: Syria Mougrabi <syriam@cox.net> Oliver Pollock DAR in N.O. contacted me via e-mail September 19, 2018, for information on obtaining membership for her son Raji Mughrabi, 833 Louque Place. New Orleans 70124, 504-442-7827, <Rm@bayousolar.com>. Forwarded information to Jerry Schroeder the same day.
- Monroe: Walter Wynne Lawrence <wlaw657@gmail.com> 318-614-9002, Monroe, LA, contacted the SAR website September 4, 2018. Replied the same day with copies to JH and BT.
- 7. Monroe: Aaron "Mitch" Adcock <aaronadcock@live.com> 601-832-0445, Rayville, contacted the SAR website September 21, 2018, replied October 2. Patriot John Adcock of Va., great uncle Avery Everett Adcock, SAR# 78315, no DAR listing, some old SAR listings on PRS no records available.
- 8. Natch: Billy Ogle <billyjogle@gmail.com> 3185548054, Natchitoches, George Washington's 7th ggf and my 17th ggf were the same person-am i elgiable and what would i need to do. thank you. Contacted the SAR website September 23, 2018, replied the same day and forwarded info. to Tony Vets.
- PGR: Leonard Rohrbough asked me to review Frank Hester's application, did a preliminary review and responded September 29, 2018.



BILLY NUNGESSER LIEUTENANT GOVERNOR

### State of Louisiana Office of the Lieutenant Governor Department of Culture, Recreation & Tourism Office of Tourism

RICHARD H. HARTLEY DEPUTY SECRETARY

DOUG BOURGEOIS ASSISTANT SECRETARY

### Louisiana Historical Marker Program Guidelines

La. R.S. 48:271(A) authorizes the Louisiana Department of Transportation and Development (DOTD) to erect, at suitable points selected by the Louisiana Tourism Development Commission (LTDC), bronze markers denoting and describing locations and occasions of historical interest. These markers shall conform to a standard size and design prepared by the DOTD in cooperation with the LTDC and shall be maintained by the DOTD. The language of the legend thereon shall be submitted to and approved by the Department of History of Louisiana State University. When sponsored by and furnished by authentic historical organizations, the markers may carry the sponsor's organization name along the bottom edge thereof, but otherwise shall conform in all respects to the standard design and method of erection as provided in this La. R.S. 48:271(A). The placing of the name of any living person upon these markers is expressly prohibited.

Before completing this application, please read the information below explaining the procedures and guidelines for the marker program. Please note that not all applications will necessarily be approved for a historical marker; each must meet the program criteria as outlined below. When completed, this application and any supporting documentation should be sent to Louisiana Office of Tourism, Louisiana Historical Marker Program, Attn: Lynne Coxwell, P.O. Box 94291, Baton Rouge, LA 70804, postmarked by May 15, 2019. If you have questions, please contact Lynne Coxwell at 225.342.2876 or <a href="mailto:locawell@crt.la.gov">locawell@crt.la.gov</a>.

#### Historical Marker Criteria

The Louisiana Historical Marker program commemorates facts, persons, events, and places prominently identified with the history of the nation, state, or region. Each proposed marker script shall be reviewed by the administrator of the marker program with the Louisiana Office of Tourism (LOT) and verified and edited by the Louisiana State University (LSU) Department of History and, with the location, shall be approved by the Louisiana Tourism Development Commission (LTDC).

No marker shall be erected to commemorate a living person.

In order for an historic event to be eligible for commemoration with a marker, the event must have occurred at least fifty years ago. Likewise, a place or person must have attained its

significance at least fifty years ago, although there are exceptions if the event, place, or person is of extraordinary historical significance.

Markers shall be erected in safe locations, at or close to the places being commemorated, and where they will be visible to the traveling public.

Historical markers are privately sponsored and funded by sponsors. Any individual or group may nominate a location or occasion of historical interest for historical marker commemoration.

Exceptions to any program criteria will be determined on a case-by-case basis.

#### Procedure for Developing and Submitting a Marker Topic and the Approval Process

- 1. Research and Write the Marker Script. The person or group wishing to sponsor the marker must do the research necessary to substantiate the facts to be included in the script of the marker. Research the topic by consulting multiple primary and secondary sources. It is often helpful to seek assistance from local and regional historical associations, local libraries, and governmental entities in researching and crafting the proposed script.
- 2. Suggest a Suitable Marker Location. The most appropriate location would be where the person made an impact, where the event took place, or at the site being commemorated. The marker preferably should be placed on public land or a highway right-of-way, so that it can be read by the largest possible number of travelers. Be sure in your application to specify the DOTD district headquarter number or district location, so that the marker can be shipped to the appropriate DOTD contact for installation. If the marker will be installed on private land, then the sponsor must receive the owner's consent and obtain all necessary permissions from local, state, and/or federal authorities.
- 3. Submit Your Application Packet to the LOT for Review. Follow the instructions provided in the application for completing it. All applications will be reviewed internally by the LOT. After reviewing a nomination, the LOT will make a determination of whether the nomination meets the marker program criteria and complies with the applicable laws pertaining to the Historical Marker program. If the nomination is considered appropriate for a historical marker, the LOT will submit to the LSU Department of History all applications that are determined to be complete, timely received, and substantially compliant. The LSU Department of History shall verify the accuracy of the sponsor's proposed script and, if necessary, propose revisions or edits. LSU shall also make a recommendation on whether the nominated location or occasion of historical interest meets the requirements of the Historical Marker program. Pending possible further revisions to the script (see step 4), the LOT will formally present the marker nominations to the LTDC for approval at its quarterly meeting in August.
- 4. Work with the LOT in Revising or Refining the Marker Text. Before submitting a nominated marker to the LTDC for approval, the LOT and the LSU Department of History will review the text. The script must not be over the number of lines and the number of

spaces per line specified for the four letter sizes that are offered. Any major questions about the text that arise will be discussed with the sponsor, including further documentation, if necessary, to support the marker script. If changes to the text are warranted, the LOT's administrator will work closely with the sponsor—or the sponsor's author—to produce a mutually agreed upon script, which the sponsor must approve. The sponsor shall be responsible for all script content, any mistakes and claims made on the nominated marker.

- 5. Await the Final Decision of the Louisiana Tourism Development Commission. The commission has final authority for the nominations of all historic markers. The August meeting is open to the public, and sponsors may attend.
- 6. Pay for the Manufacture of the Marker. The LOT will notify the designated vendor that casts the marker and provide it with the final commission-approved script. Payment (see cost of markers below) must be made upon ordering the marker. Markers typically ship within 6 weeks of the order being placed to either the appropriate DOTD district headquarters for installation, if it is placed on a state highway right-of-way, or to the sponsor, if the marker is on private land or non-highway right-of-way public land.
- 7. Hold an Unveiling Ceremony. The sponsor is responsible for making any installation arrangements either with the DOTD or arranging and costs involved for unveiling or dedication ceremonies of installed markers. NOTE: The process for ordering and manufacturing markers is determined by a number of variable factors including manufacturing and shipping delays arising with the vendor and the work load of the DOTD; thus, the LOT cannot be held responsible for meeting local deadlines for any planned dedication event.
- **8.** Other Requirements. The LOT requests that the sponsor submit to LOT a picture of the installed historic marker to be kept with LOT's records.

#### Cost of Markers (Effective through May 1, 2020)

Louisiana Markers are set in a Georgia 30"x42" pattern and delivered with a 7' post. Shipping and marker post are included in cost.

#### Same copy on both sides of a two-sided marker

5/8" Letter Size	\$2,350.00
1" Letter Size	\$2,120.00
1 ½" Letter Size	\$2,080.00
2" Letter Size	\$2,000.00

#### Different copy on each side of a two-sided marker

5/8" Letter Size	\$2,690.00
1" Letter Size	\$2,430.00
1 1/2" Letter Size	\$2,350.00
2" Letter Size	\$2,290.00

#### Metal Photo's

\$75-\$250 depending on the size of picture

#### Criteria for Marker Placement

To ensure that historical markers are accessible to and can most effectively educate the traveling public, the LTDC assumes the responsibility of approving the site for a new marker. The final location of the marker is based on the following criteria:

**Safety.** To the extent that travelers will need to pull off the road to read the marker, and then reenter the highway; they must be able to do so conveniently and safely. Hence, markers must be placed so that they do not block drivers' lines of sight when making turns or create traffic hazards when travelers stop to read the marker.

Visibility. The marker should be placed in a safe but relatively high-traffic area, so that it can be read by the largest possible number of travelers. For those markers placed along roadways, given the choice between a secondary road and a primary road, the marker will be placed on a primary road. Markers are not permitted on interstate or other limited access highways, except in rest areas.

Location. Ideally, the marker should be placed as close as possible to the site it commemorates. Sometimes, however, because of traffic conditions, the remoteness of the site, or other reasons, the marker must be placed some distance away.

Placement on private property. Historical markers are usually placed in DOTD rights-of-way or on public property. Under special circumstances they may be placed on private property (usually because of highway conditions) if the owner gives the sponsor permission to erect a historical marker on the private property.